

## Waimate Archives

Access from Innes Street or through the Waimate Museum grounds at  
28 Shearman Street, Waimate, 7924  
Telephone: (03) 689-7842  
Email: [waimatearchives@xtra.co.nz](mailto:waimatearchives@xtra.co.nz)  
Hours: appointments required (Tuesday-Thursday, 1:30pm-4:00pm)



Waimate Museum &amp; Archives

### Fees & Charges

<b>Research</b>	
Use of Research Room resources	by donation
Research by staff per half hour (10% discount to members of the Waimate Historical Society)	\$30.00
Search and Retrieval fee: When it is necessary for Archive staff to find archives for customers a search fee of \$30 per half hour may apply; charged in 15 minute intervals.	\$30.00
Access to Council protected records - no charge. Additional services are chargeable at standard rates.	no fee
<b>Reproduction of Archives</b>	
A4 Photocopy (B/W) – paper	\$0.50
A4 Photocopy (Colour)	\$1.00
A3 Photocopy (BW)	\$1.50
A3 Photocopy (Colour)	\$2.00
Research copying – digital (per page)	\$1.00
<b>Reproduction of Images</b>	
Catalogue print	\$6.00
A4/A5 high quality laser print	\$20.00
Digital image (300 dpi)	\$20.00
Commerical use of single image	\$50.00
Urgent request (within 2 weeks)	cost plus 50%
Postage	at cost

#### Reference room resources

Research files  
Indexes – Early Settlers, Cemetery,  
Obituaries  
Scrapbook collections  
Directories  
Oral History abstracts  
Local Publications  
Waimate Advertiser newspapers  
(microfilm up to 1975).  
Plus Advertiser Red volumes

#### Archive resources

Waimate Council Archives – rate books,  
valuations lists, Minute Books,  
correspondence, maps & plans.  
Waimate Advertiser Collection – hardcopy  
newspapers, photos, publications, ephemera  
Photographs (over 150,000)  
Oral Histories  
Audio/Visual collections  
Scrapbook collections – Dash, Hamilton

## Conditions

1. Prices given are for personal, private and non-commercial purposes. Commercial use of the Waimate Museum & Archives' images may incur further charges. All images are provided for the purpose outlined only and cannot be re-used or reproduced without permission.
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4. **Non-commercial** publications may be supplied up to 4 images free of charge in return for one copy of publication provided it has significant local content. Completed publications should be received within 12 months of the images being provided or be liable for normal charges.
5. **Academic use** (tertiary) is treated as the same as non-commercial usage. Presentations and papers can be received electronically provided it is in a form acceptable to the Archivist. Completed works should be received within 12 months of the images being provided or be liable for normal charges.
6. **Publications.** Completed publications should be received within 12 months of the images being provided or be liable for normal charges
7. **Website usage** – images supplied in an appropriate size for usage (typically 1000 pixels across the widest length)
8. **Film & A/V** use incurs a normal digital fee, provided two copies are deposited in the Archive's collections and permission is granted for the Waimate Museum and Archives to use the production in its internal public programmes (e.g public display without direct commercial gain). Otherwise a copy of the completed project is still required to be supplied to the Waimate Museum & Archives and a commercial fee will be levied.
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