

Waimate Archives

Access from Innes Street or through the Waimate Museum grounds at
28 Shearman Street, Waimate, 7924
Telephone: (03) 689-7842
Email: waimatearchives@xtra.co.nz
Hours: appointments required (Tuesday-Thursday, 1:30pm-4:00pm)



Waimate Museum & Archives

Fees & Charges

Research	
Use of Research Room	by donation
Research by staff per half hour (10% discount to members of the Waimate Historical Society)	\$30.00
Search and Retrieval fee: When it is necessary for Archive staff to find archives for customers a search fee of \$30 per half hour may apply; charged in 15 minute intervals with the first 15 minutes free.	\$30.00
PRA 2005 Search and Retrieval fee for basic access services. Otherwise normal fees apply (as above)	no fee
Reproduction of Archives	
A4 Photocopy (B/W) – paper	\$0.50
A4 Photocopy (Colour)	\$1.00
A3 Photocopy (BW)	\$1.50
A3 Photocopy (Colour)	\$2.00
Research copying – digital (per page)	\$1.00
Reproduction of Images	
Catalog print	\$6.00
A4/A5 high quality laser print	\$20.00
Digital image (300 dpi)	\$20.00
Commerical use of single image	\$50.00
Urgent request (within 2 weeks)	cost plus 50%
Postage	at cost

Reference room resources

Research files
Indexes – Early Settlers, Cemetery,
Obituaries
Scrapbook collections
Directories
Oral History abstracts
Local Publications
Waimate Advertiser newspapers
(microfilm up to 1975).
Plus Advertiser Red volumes

Archive resources

Waimate Council Archives – rate books,
valuations lists, Minute Books,
correspondence, maps & plans.
Waimate Advertiser Collection – hardcopy
newspapers, photos, publications, ephemera
Photographs (over 150,000)
Oral Histories
Audio/Visual collections
Scrapbook collections – Dash, Hamilton

Conditions

1. Prices given are for personal, private and non-commercial purposes. Commercial use of the Waimate Museum & Archives' images may incur further charges. All images are provided for the purpose outlined only and cannot be re-used or reproduced without permission.
2. **Commercial use** of the Waimate Museum & Archives' images is for a single image and single print/use. Other commercial applications such as those involving print runs (e.g postcards, calendars) are to be negotiated with the Archivist.
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4. **Non-commercial** publications may be supplied up to 4 images free of charge in return for one copy of publication provided it has significant local content. Completed publications should be received within 12 months of the images being provided or be liable for normal charges.
5. **Academic use** (tertiary) is treated as the same as non-commercial usage. Presentations and papers can be received electronically provided it is in a form acceptable to the Archivist. Completed works should be received within 12 months of the images being provided or be liable for normal charges.
6. **Publications.** Completed publications should be received within 12 months of the images being provided or be liable for normal charges
7. **Website usage** – images supplied in an appropriate size for usage (typically 1000 pixels across the widest length)
8. **Film & A/V** use incurs a normal digital fee, provided two copies are deposited in the Archive's collections and permission is granted for the Waimate Museum and Archives to use the production in its internal public programmes (e.g public display without direct commercial gain). Otherwise a copy of the completed project is still required to be supplied to the Waimate Museum & Archives and a commercial fee will be levied.
9. The supply of images must meet the Waimate Museum & Archive's Use and Reuse Policy.