

Waimate Archives

Access from Innes Street or through the Waimate Museum grounds at
28 Shearman Street, Waimate, 7924
Telephone: (03) 689-7842
Email: waimatearchives@xtra.co.nz
Hours: Tuesday-Thursday 1:30pm-4:00pm (appointments required)



Waimate Museum & Archives

Fees & Charges

Use of research room	by donation
Research undertaken by staff (10% discount to Members of Waimate Historical Society)	\$25 per half hour (1 st 30 minutes free)

Images

Catalog print	\$6.00 per image
Photo quality print or Digital image (300dpi)	\$20.00 per image
Deframing charge	\$25.00
Commercial use of single image	\$50.00 per image

Photocopying

Most archival material may be copied, unless prohibited by donor or the fragility of the item.

A4	50c per page
A3	\$2.00 per page

Conditions

1. Prices given are for personal, private and non-commercial purposes. Commercial use of the Historical Society's images may incur further charges. All images are provided for the purpose outlined only and cannot be re-used or reproduced without permission.
2. **Commercial use** of the Waimate Museum & Archive images is for a single image and single print/use. Other commercial applications such as those involving print runs (e.g postcards, calendars) are to be negotiated with the Archivist.
3. **Prints to be used for public display** are typically charged a commercial fee. Printing charges can be waived (up to 4 images) or charged at cost if a clear public credit to the Waimate Museum & Archives will appear on or near the image.
4. **Non-commercial** publications may be supplied up to 4 images free of charge in return for one copy of publication provided it has significant local content. Completed publications should be received within 12 months of the images being provided or be liable for normal charges.
5. **Academic use** (tertiary) is treated as the same as non-commercial usage. Presentations and papers can be received electronically provided it is in a form acceptable to the Archivist. Completed works should be received within 12 months of the images being provided or be liable for normal charges.
6. **Publications.** Completed publications should be received within 12 months of the images being provided or be liable for normal charges
7. **Website usage** – images supplied in an appropriate size for usage (typically 1000 pixels across the widest length)
8. **Film & A/V** use incurs a normal digital fee, provided two copies are deposited in the Archive's collections and permission is granted for the Waimate Museum and Archives to use the production in its internal public programmes (e.g public display without direct commercial gain). Otherwise a copy of the completed project is still required to be supplied to the Waimate Museum & Archives and a commercial fee will be levied.
9. The supply of images must meet the Waimate Museum & Archive's Use and Reuse Policy.

Resources

The resources held by the Waimate Archives include:

- Waimate Council Archives - Rate Books, Valuation Lists, Minute Books, Correspondence etc.
- Waimate Advertiser Collection – newspapers, images, ephemera
- Indexes – Early Settlers, school, cemetery, obituaries
- Photographs
- Maps and Plans
- Cemetery Headstone Transcripts (up to 1980)
- Scrapbook Collections – George Dash, Hamilton and articles on the district.
- Directories/Research files
- Oral Histories
- Local publications - school, church and business histories, biographies and other books published within or about our district. We also have a growing number of family histories.
- Books – includes *Book of Waimate* (places and events 1879-1929), *Te Waimatamate* (Waimate history to 1985).